



**ASSMANG**  
**IRON ORE**  
**KHUMANI MINE**

# VACANCIES

Assmang Limited's Khumani Iron Ore Mine is one of the major Iron Ore producers in South Africa with a well-established overseas market. The Khumani Mine is situated approximately 29 km from Kathu next to the N14 in the Southern Kalahari. Khumani Mine invites highly skilled, motivated and dedicated individuals who would like to be part of this exciting mine and who would like to make use of this unique opportunity to grow and develop within the company to apply for the following position:

## SUPERVISOR DRILLING EQUIPMENT

1x Load Equipment • 1x Drill Equipment

Your CV will not be processed if you do not indicate clearly on your application for which position you have applied.

### QUALIFICATIONS & REQUIREMENTS

#### Qualifications

- Engineering Technical Trade Test (MQA preferred) (Essential) o Preferably Diesel Mechanic
- Engineering Technical Theoretic Certificate N3 (Essential)
- Supervisory Certificate (NQF level 4 – 160 Credits) or ARM / Assmang equivalent (Essential)

#### Experience

- Minimum of five (5) years operational Mining drilling equipment in a mining maintenance environment experience (Essential)
- Minimum of two (2) years' Team / Project leader / Supervisory experience: Mobile Equipment in a Mining Maintenance environment (Recommended)

#### Knowledge, Skills & Competencies

- Functional:
  - o Implementation of Engineering knowledge to maintain relevant equipment in a production environment
  - o Relevant Original Equipment Manufacturer training
  - o Drill bit sharpening tools and equipment
- Computer literacy:
  - o Basic user of MS Office and JDE Management:
    - o First Line Management Program
    - o HR and IR policies and procedures
    - o Balanced scorecard
    - o Planning and organising
    - o Supervisory
    - o Assertiveness
    - o Competency assessments and SAQA regulations
    - o Contract management and cost estimation
  - o Finance for non-Financial Managers
  - o Work Team / Individual performance management
  - o Training and coaching
  - o Communication
  - o Motivational
  - o Mentorship
  - o Budget and cost control
  - o Diversity management
- SHERQ:
  - o Risk assessments
  - o Working knowledge of all SHERQ and related policies and procedures
- Statutory:
  - o Working knowledge of Mine Health and Safety Act
  - o Relevant COP's and SOP's

#### Other Requirements

- A valid code B driver's licence
- Mine Red licence
- Medically fit for duty

#### KEY PERFORMANCE AREAS INCLUDE BUT ARE NOT LIMITED TO:

- To ensure availability and reliability of drilling equipment and services for respective section, which includes but not limited to:
  - o Drilling equipment operations
  - o Contractor management
  - o SHERQ adherence and related compliance
  - o Budget management and cost control
  - o Staff supervision
  - o Work ethics

The abovementioned position is C5 on the Patterson band grading system

## SUPERVISOR PRODUCT QUALITY

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### QUALIFICATIONS & REQUIREMENTS

#### Qualifications

- National Diploma (NQF Level 6) in Chemical Engineering / Metallurgy / Analytical Chemistry (Essential)
- B Sc / B Tech Degree (NQF Level 7) in Chemical Engineering / Metallurgy / Analytical Chemistry (Recommended)
- Qualification / Certificate (NQF level 4 – 150 Credits) in First Line Supervision (Recommended)
- Various Courses in Automated Sample Preparation (Recommended)

#### Experience

- Minimum of five (5) years operational Sampling and Laboratory experience in a Mining environment (Essential)
- Minimum of two (2) years' Team / Project leader / Supervisory experience (Recommended)

#### Knowledge, Skills & Competencies

- Computer literacy:
  - o Intermediate user of MS Office (Excel, Word)
  - o Discipline-specific software
  - o LIMS
- Functional:
  - o Communication (written and verbal) § Ability to communicate effectively on technical information
  - o Problem solving § Ability to solve problems within scope of work
  - o Investigative o Report writing o Analytical
- Planning and organising:
  - o Daily planning of work and coordinating work of others
- Management:
  - o First Line management program
- Supervisory:
  - o Ability to manage a small team
- Procedures and processes:
  - o Knowledge of SHERQ
  - o Knowledge of chemicals
  - o Understanding of automated sample preparation
  - o Sampling of ores
  - o Working knowledge of ISO standard sample preparation
  - o Introduction to ISO principles
  - o Discipline specific instruments (e.g XRF, Pycnometer)
  - o Sample track and trace systems
  - o Sample Preparation and automated sample preparation

#### Other Requirements

- A valid code B / EB driver's licence
- Hoisting
- Rough terrain
- Medically fit for duty

#### KEY PERFORMANCE AREAS INCLUDE BUT ARE NOT LIMITED TO:

- To supervise the sampling process and the activities within the timeframe of a shift in order to provide the production process with accurate, reliable and timely analytical data of the product quality produced by using calibrated both on- and offline analysers
- To ensure continuous progress on minimal bias and best precision on production sampling equipment to ensure reliable test results
- To supervise the sampling process and the activities of the shift in order to provide the production process with accurate, reliable and timely analytical data of calibration, verification and product quality in general, which includes but not limited to:
  - o Policies, procedures processes and protocols
  - o Equipment monitoring maintenance and resource planning
  - o Shift activities and reporting
  - o Stakeholder relations
  - o SHERQ adherence and compliance in own area of work
  - o Stock control
  - o Sampling process
  - o Bias and precision testing
  - o Staff supervision
  - o Work ethics

The abovementioned position is C4 on the Patterson band grading system

**Appointment:** Remuneration will be based on a competitive all-inclusive flexible package. **Housing:** The Company encourages private home ownership, but the allocation thereof is subject to the rules of the Khumani Housing Policy.

The successful incumbent will be appointed subject to being certified medically fit as per the Mine Health and Safety Act 29/1996 and meeting the requirements of the Company's Code of Practice – Minimum standards of fitness to perform work at a Mine. He/she may also undergo a psychometric assessment.

The successful candidate that conforms to all said requirements and experience will be appointed on this grading. Should the successful candidate not conform with all said requirements and experience, but are nonetheless regarded as suitable for appointment to the position, he/she will be appointed on a lower more appropriate grading, until successful achievement of required competencies and skills.

Interested applicants are requested to submit their CV's, together with certified copies of qualifications, to: **HR Administration Office, Assmang Limited Khumani Iron Ore, Private Bag X503, Kathu 8446 or fax to 086-407-0666 for Attention HR Administration or e-mail to applications@assmang.co.za**

**Please make sure your curriculum vitae is in correct PDF or Word format – NO password protected / zipped or download material**  
**Please be advised that short listed candidates will be required to authenticate information provided in CV's.**

**Applications close on: 06 April 2018**

**NB: PLEASE ATTACH RELEVANT CERTIFICATES, QUALIFICATIONS, LICENCES, ETC TO YOUR APPLICATION**

Please note that NO late applications will be entertained. If you have not been contacted by the Company within 6 weeks after the closing date, please consider your application to be unsuccessful. Correspondence will be limited to short listed candidates only. Assmang Limited is an equal opportunity employer. Appointment of successful applicants in positions will be done in line with the Employment Equity plan of the mine. Assmang Limited reserves the right not to make an appointment.



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### LEARNERSHIP 18.2

(Definition of Learnership 18.2: Considered by law not to be a permanent employee of Assmang)

### 1x INSTRUMENTATION TECHNICIAN

Your CV will not be processed if you do not indicate clearly on your application for which preferred learnership discipline you have applied for.

#### QUALIFICATIONS & REQUIREMENTS

##### Qualifications

- Grade 12 with Mathematics (Essential)
- Complete Technical N6 (Instrumentation) (Recommended)

##### Experience

- Semi-skilled experience (Added advantage)

##### Knowledge, Skills & Competencies

- Communication skills – good written and verbal
- Technical knowledge
- Interpersonal skills
- Computer literacy will be an added advantage

##### Other Requirements

- Preference will be given to applicants from Postmasburg, Postdene, Newtown, Groenwater, Olifantshoek, Kathu, Dibeng & Kuruman areas
- A Valid Code B/EB driver's licence (recommended)
- Preparation and / study for assessments after hours to be done
- Medically fit for duty

##### CONDITIONS:

- The learner will be appointed on the basis of the duration of the training agreement. Should a vacancy exist within the Company at the time of the Learner's successful completion of his / her training program in which the Learner has trained, the Learner will be obliged to take up fulltime employment with Assmang Limited. Should it not be required that the Learner take up fulltime employment with Assmang Limited, the Learner will be free to apply for fulltime employment in the open market.
- On completion of theoretical and practical training, the learners may be appointed where formal vacancies arise in compliance with the company's recruitment procedures
- It must be clearly noted that Assmang Limited will be under no obligation whatsoever to employ the Learner on a fulltime basis on completion of his / her training with the Company
- The successful incumbent will be appointed subject to being certified medically fit as per the Mine Health and Safety Act 29/1996 and meeting the requirements of the Company's Code of Practice – Minimum standards of fitness to perform work at a Mine. He/she will also undergo a psychometric assessment
- Successful candidates will also be responsible for their own accommodation and transportation to and from their place of work

**Appointment:** Remuneration will be based on a monthly all inclusive clean wages during his/her allocated training period according to company remuneration practices.

Interested applicants are requested to submit their CV's, together with certified copies of qualifications, to: **HR Administration, Assmang Limited, Khumani Iron Ore, Private Bag X503, Kathu 8446 or Fax 086 407 0666 for Attention HR Administration or e-mail to [applications@assmang.co.za](mailto:applications@assmang.co.za)**

Please be advised that short listed candidates will be required to authenticate information provided in CV's.

**Applications close on: 10 April 2018**

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